



New Residential Structure: Single-family or Two-family

Application

A complete application and all required attachments are to be submitted prior to review. Permit fees will not be accepted until your permit has been issued and is ready to be picked up. Deliver applications to the Whitestown Utility Office, 6999 Lexington Circle, Zionsville, IN 46077.

- ☐ Application for Improvement Location Permit.
- ☐ Certified Site Plan – (two copies) 11"x17" or smaller.
- ☐ Construction Plans – (two copies) floor plans and a complete cross-section of the proposed structure, 11"x17" or smaller.
- ☐ Proof of Sewer Service – obtain from applicable utility.
- ☐ Proof of Water Service - obtain from applicable utility.
- ☐ Drainage Permit.
 - Boone County Surveyor: 116 W Washington Street, Room 102, Lebanon, IN 46052, (765) 483-4444.
- ☐ Driveway Permit.
 - Local Roads: Town of Whitestown, 6999 Lexington Circle, Zionsville, IN 46077, (317) 733-8584
 - County Roads: Boone County Highway Dept, 1955 Indianapolis Avenue, Lebanon, IN 46052 (765) 482-4550
 - State Roads: State Highway Department, P.O. Box 667, Crawfordsville, IN 46933 (765) 362-3700

Fees

Fees are paid when the building permit has been issued and is ready to be picked up.

- ☐ Building Permit Fee
 - Single-family Residential: \$200 base fee plus \$0.10/square foot of floor area (excluding garage, attic, etc.)
 - Two-family Residential: \$200 base fee plus \$0.10/square foot of floor area (excluding garage, attic, etc.)

Inspections

The permit holder is required to call in for all applicable inspections. Failure to obtain all applicable inspections could result in a zoning violation. Call (317) 966-8640 at least 48 hours in advance to schedule an inspection.

- ☐ Footing Inspection - must be open trench.
- ☐ Slab Inspection – plumbing and electric installed before covering
- ☐ Rough-in Inspection – heating/cooling, plumbing, electric, and framing installed for viewing before drywall
- ☐ Final Inspection – finished product inspection before occupation.



Whitestown Building Permit Application

New Single-family Residential or Two-family Residential

For Office Use Only

Permit #:

Fee:

Application is hereby made for a permit to improve the premises as shown in the accompanying plans and specifications, which improvement is to be located as shown on the accompanying plot plan. The information which follows and the accompanying plans, specifications and other information with the representations therein contained, are made a part of this application in reliance upon which the Town of Whitestown is requested to issue an improvement location permit. It is understood and agreed by this Applicant that any error, misstatement or misrepresentation of material fact, either with or without intention on the part of this Applicant, such as might or would operate to cause refusal of this application, or conditional approval thereof, or any material alteration or change in the accompanying plans, specifications or improvements subsequent to the issuance of a permit in accordance with the application, without the approval of the Town of Whitestown shall constitute sufficient ground for the revocation of this permit. All building construction work, alterations, repairs, or mechanical installations and appliances connected therewith and other work necessary to complete the following improvement, shall comply with the State Building Rules and Regulations, local ordinances and such other statutory provisions pertaining to this class of work, and such rules, regulations, ordinances and provisions shall be considered a part of specifications, whether specified herein or not.

Date of Application:

Date Issued:

Name of Applicant:

Address of Applicant:

Contact Person:

Contact Phone:

Contact Mobile:

Name of Contractor:

Address of Contractor:

Contact Person:

Contact Phone:

Address of Location to be Improved:

Subdivision:

Section #:

Lot #:

Structure Type: ☐ Single-family ☐ Two-family

TOTAL Structure Size (sqft):

Living Area:

Garage:

Other:

Approximate Price of Project:

The undersigned represents that such work shall start within 90 days and will be completed without delay; that said improvements will be finished in a good workmanlike manner. Should said work not start in good faith within 90 days, the undersigned understands this application will be void and of no force or effect whatever. The above information, to my knowledge and belief, is true and correct:

Signature of Applicant: _____